



### Student policy

#### Location:

All lessons take place at The Music School at Sound Crossing (MSSC) which is located in Poquonock Community Church, 1817 Poquonock Ave. Windsor, CT 06095

#### Lesson attendance:

Lesson attendance is key to a student's musical development and success. Students are expected to attend lessons on a weekly basis. A 24-hour advance notice with a valid reason such as illness, family emergency or religious holiday must be communicated directly to Sound Crossing or to your teacher in order to receive a make-up for a private lesson. Refunds will not be issued for student absences. Students will be offered a make-up lesson for any lesson missed due to teacher absence.

#### Lesson make-up policy:

- **Students may receive 1 make-up lesson per semester.**
- **Students/parents must give 24 hours-notice for all non-emergency absences in order to receive a make-up for that absence.**
- **Make-up lessons will be given at the discretion of the individual instructor**

\_\_\_\_\_ **please initial here that you have read and understand the make-up policy**

#### Student expectations

Lesson attendance makes up only one part of a student's musical training. Students are expected to practice regularly between lesson days. Practice provides opportunity for students to apply the skills and techniques covered during lessons

#### Student recitals

Students will be given the opportunity to perform in concerts and recitals throughout the year. Performance gives purpose to musical study. Students are strongly encouraged to take advantage of performance opportunities and are expected to participate in studio recitals held at the end of the Spring session.

#### Student evaluation

Students will receive formal evaluations of their progress and achievement by their individual instructor on a yearly basis. Parents and students are encouraged to communicate regularly with instructors in regard to a student's musical progress.

#### Payment policy

- ♫ Lesson fees are due no later than the **first** lesson of the semester
- ♫ Monthly installment fees are due at the **first** lesson of each month.
- ♫ A 10% late fee will be assessed for all past due fees and students with past due balances will be ineligible for sibling discounts.

\_\_\_\_\_ **Please initial here that you have read and understand the payment policy**

#### Student Withdrawal

A withdrawal form must be completed if a student is discontinuing lessons. This should be completed two-weeks prior to the student's withdrawal date. Lesson fees must be paid through the end of that month's installment. Students will not receive refunds if withdrawing before the end of the session.

***I have read the MSSC student policy above and agree to all terms and conditions***

**Signature** \_\_\_\_\_

**date** \_\_\_\_\_

**Parent's Name** \_\_\_\_\_

**Student's name** \_\_\_\_\_

*MSSC aims to provide a welcoming, supportive, and emotionally and physically secure learning and working environment for every member of the school community. MSSC recognizes and promotes human rights, and values the diversity of culture, beliefs, practices, customs, physical and intellectual abilities and life experience of the whole school community. MSSC aims to create an inclusive school culture that fosters acceptance and respect for diversity. In doing so, we seek to deepen understanding and knowledge, promote student and staff wellbeing and help everyone achieve their full potential. This school is enriched by and celebrates the diversity of our whole school community.*



## Student Registration

Today's date \_\_\_\_\_

Student's name: first \_\_\_\_\_ last \_\_\_\_\_

Email address \_\_\_\_\_

Home phone # \_\_\_\_\_ cell phone \_\_\_\_\_

Other phone# \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_

Instrument/s \_\_\_\_\_ Teacher \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent or Guardian 1 \_\_\_\_\_ relationship \_\_\_\_\_

Email \_\_\_\_\_ cell # \_\_\_\_\_

Parent or guardian 2 \_\_\_\_\_ relationship \_\_\_\_\_

Email \_\_\_\_\_ cell # \_\_\_\_\_

Who should we contact in case of emergency? \_\_\_\_\_

How did you find out about  
MSSC?

- Internet search
- Facebook
- Local newspaper
- Referral/Word of mouth
- Attended an MSSC  
concert or event
- Poster/flyer
- Other \_\_\_\_\_

**(Optional) We appreciate your answer:**

- |   |   |
|---|---|
| <input type="checkbox"/> Native American/Alaskan Native | <input type="checkbox"/> African American |
| <input type="checkbox"/> Hawaiian or Pacific Islander   | <input type="checkbox"/> Asian/Indian     |
| <input type="checkbox"/> Hispanic/Latino                | <input type="checkbox"/> Caucasian/White  |
|   | <input type="checkbox"/> other            |

**Registration fee: \$45 – please make payable to "Sound Crossing Music"**

I undersigned give permission for \_\_\_\_\_ to participate in The Music School at Sound Crossing activities and hold harmless Sound Crossing, its teachers and staff for any illness or injury incurred while attending Sound Crossing activities and programs, and knowingly and voluntarily assume risk of or such injury.

I, the undersigned, give The Music School at Sound Crossing and its staff permission to use media images and/or recordings of \_\_\_\_\_ for use in any and all media, now and hereafter, for the purpose of promoting Sound Crossing programs and activities.

\_\_\_\_\_  
Signature of parent or guardian

\_\_\_\_\_  
date



**Lesson fees for the 2017-2018 school year:**

Fall Semester: September 6<sup>th</sup> through January 27<sup>th</sup>

Spring Semester: February 5<sup>th</sup> through June 23<sup>rd</sup>

Traditional lessons

lesson length	5 payment Installments	Per semester	Full year	10% deposit
half hour	\$145	\$685	\$1370	\$68
45 min	\$215	\$1,025	\$2,050	\$102
one hour	\$285	\$1,370	\$2,740	\$137

Suzuki program

**Violin & viola: Pre-twinkle through Book 1a; Cello Books 1&2; All Piano students**

*Includes private lesson and weekly half-hour group class*

lesson length	5 payment installments	Per semester	Full year	10% deposit
half hour	\$175	\$795	\$1,590	\$79
45 min	\$245	\$1,135	\$2,270	\$113
one hour	\$325	\$1,585	\$3,170	\$158

**Violin/viola: Book 1b and up; Cello students Book 2 and up**

*Includes private lesson and weekly hour group class*

lesson length	5 payment installments	Per semester	Full year	10% deposit
half hour	\$195	\$895	\$1,790	\$89
45 min	\$270	\$1,245	\$2,490	\$124
one hour	\$325	\$1,585	\$3,170	\$158

- Lesson fees due no later than the first lesson of each semester. Installments due at the first lesson of each month
- Lesson fees based on 18 lessons per semester.